



27 February 2024 LCCAA BOARD Meeting

Attendance: Chad Weisend, Stephen Plank, Mark Hammons, Mark Hildenbrandt, Mark Lowry, Attorney & Engineering,

CALL TO ORDER:

APPROVAL OF AGENDA AND MINUTES (Regular)

PUBLIC COMMENTS: None

Attorney: Nothing

OLD BUSINESS

1. **Committee Reports:**
2. **Finance –**
3. **Facility – Manager Report**
4. **Personnel –**

NEW BUSINESS

1. **Financial Reports –** Motion to approve Financial Reports by Mark Lowry, Mark Hildenbrandt 2nd the motion, Roll Call – Unanimous Vote.
2. **Payables for Approval – \$53,346.83 –** Motion to approve Accounts Payables in the amount of \$53,346.83 by Molly Long, Mark Lowry 2nd, Roll Call – Unanimous Vote.
3. **Authorization to Pay - \$16986.00 –** Motion to approve Authorization to Pay in the amount of \$95,681.50 by Molly Long, Mark Hammons 2nd, Roll Call – Unanimous Vote.

ENGINEERS REPORT

**BF&S Agenda Items
2/27/2024
Board Meeting
Logansport Cass County Airport Authority**

Engineering related action items to be included on the agenda:

1. Motion to approve FAA AIP-31 Partial Pay Request # 4 for; Federal share \$6,930, State share \$385.00, Local share \$385.00, Totaling \$7,700.00. By Molly Long, Mark Lowry 2nd the motion, Roll Call – Unanimous Vote.
2. Motion to conduct an Independent Fee Estimate (IFE) for the Parallel Taxiway Design Services – Part A & Part B not to exceed \$5,000.00. By Molly Long, Mark Hammons 2nd the motion, Roll Call – Unanimous Vote.

Information on items not requiring Board action:

Open Grants:

Grant	Description	Anticipated Close Out	Total Grant All Shares	Financially Complete	Balance
3-18-0051-031-2023	Conduct Environmental Assessment for Taxiway A Re-alignment, Airfield Drainage Improvements, and Taxiway A Rehabilitation.	10/10/2026	\$185,600.00	0%	\$185,600.00

1.0 Bipartisan Infrastructure Law (BIL)

- The FAA has confirmed the project’s eligibility and agreed to proceed with utilizing FY 22 & 23 Bill funds with a total of \$283,333 (Fed \$314,814, State \$17,489, Local \$17,489).
- We plan to advertise for bids for the fence in January.
- Per our discussion in the December 2023 meeting, we plan to use your remaining BIL funds for FY 24,25 & 26 totaling \$480,000 (Federal \$432,000, State \$24,000, Local \$24,000) for an apron expansion to replace the lost apron as a result to the future parallel taxiway project. The airport will need to cash flow this upfront and be reimbursed in FY 24,25 & 26.
- Additional environmental, Part 163, and ALP update for the apron project have been submitted.
- Bids for the Fence and Apron are being received with the Corporate Hangar.

2.0 Parallel Taxiway Re-Alignment Project

- The environmental document has been approved.
- Part 163 approved.
- Meeting with BHJ being set up.

3.0 Hangar project

- 2/6 – Project Advertised
- 2/29 – Pre-bid Meeting at 11am
- 3/14 – Bid opening at 1pm

AIRPORT MANAGER’S REPORT

1. Tim Dalton Debt – Last check was on 6/01/2023
2. Corporate Hangar – Engineering Report
3. Equipment and Facility Issues:
 - a. Board Room Window Coverings – Received quote from Grey Mill, it is under the quote tab. **Motion to approve Window Coverings proposal #1 from GreyMill in the amount of \$4,726.80 by Molly Long, Mark Hammons 2nd the motion, Roll Call, Unanimous vote.**
 - b. Board Room Conference Chairs – **New chairs have arrived.**
 - c. Harold Price – **The FAA has awarded him the Master Pilot Award. Still not heard from the FAA on the certificate yet. Hopefully I will have information by the board meeting.**

BOARD MEMBER COMMENTS – None

AIRPORT STAFF COMMENTS – None

ADJOURNMENT – Motion to Adjourn – Molly Long, Mark Lowry 2nd the motion, Roll Call Unanimous Vote.

NEXT MEETING – Tuesday 26 March 2024 at 11:30 a.m. at the LCCAA Terminal Operation Center.

This meeting is a meeting of the LCCAA BOARD in public for the purpose of conducting Logansport/ Cass County Airport Authority business and is not considered a public community meeting. There will be time allotted for public comments by invitation as indicated on the agenda.

Mark Lowry
Stephen Plank
Vice President *Mark Lowry*
Attest *Molly Hammons*

Steve **Sign Here**

Members **Sign Here**